## Audit Pass Note 6: Reporting Costs and Results



Control point	How to maximize the score	What may lead to losing points?
6.1 The programme produces a report at least annually which describes results to date. (Must)	<ul> <li>Annual results are documented in a report that provides complete information on most qualitative and quantitative results that are relevant at the time of reporting.</li> <li>The report is clear to understand.</li> <li>The report outlines progress towards sustainable results for all market actors and beneficiaries (e.g., profit, incentives, verbal commitment, expansion plans).</li> <li>The report contains a list of all public and private funded programmes who have contributed to achievement of results.</li> <li>Where results are also contributed by others, it is specified which other programmes/actors have contributed to the change.</li> </ul>	<ul> <li>The reported quantitative results contain a mix of actual and projected numbers and there is not a clear distinction between the two.</li> <li>The reported results are based on insufficient evidence which is not mentioned. E.g., results for a large population are extrapolated from findings from a very small sample size, and this is not explicit in the report.</li> <li>The report fails to mention either private or public programme contribution.</li> <li>No qualitative progress or results are reported.</li> </ul>
6.2 Results of gender impact are reported. (Rec)	• The annual report includes gender differentiated results (in both qualitative and quantitative terms).	• Annual report only includes gender disaggregated data without any explanation which is important in understanding the impact on gender for relevant interventions/sectors/programme.
6.3 Results of systemic change are reported. (Rec)	<ul> <li>The annual report includes quantitative and/or qualitative information on systemic changes that have occurred due to the programme.</li> <li>Systemic change results are included for market actors as well as programme beneficiaries.</li> </ul>	<ul> <li>Annual report does not include any results on systemic change even though it has been assessed.</li> <li>The annual report includes gender differentiated results (in both qualitative and quantitative terms).</li> </ul>
6.4 Results are published.	• The results and expenditure are publicly available through avenues such as the programme website, funder's website, or aid transparency databases. They may also be reported in separate reports.	<ul> <li>The report is not publicly available.</li> <li>The public report does not include aggregated expenditures.</li> </ul>

## NOTE:

Programmes are only expected to report on what has already happened. For example, if there is no beneficiary impact yet, then they do not need to report it; or if there is no systemic change yet, then they do not need to report it.

