Audit Pass Note 7: Managing the System for Results Measurement



Control point	How to maximize the score	What may lead to losing points?
7.1 The programme has a clear system for using information from the results measurement system in management and decision-making. (Must)	 Programme documentation (such as MRM manual, review meeting guidelines, decision-process flow charts) show how results will be incorporated into management decision-making at different levels (e.g., intervention, sector, portfolio levels). The system is sufficiently appropriate (there are regular reviews and a clear agenda or discussion points) to ensure results are fed into management decision making processes at intervention, sector/component, and portfolio levels. 	 Programme staff and/or management don't use information coming in from individual interventions to guide intervention, sector, and portfolio level decisions. There is a system in place to do regular reviews, but it is not put into practice.
7.2 The system is supported by sufficient human and financial resources. (Must)	 Programme management, implementation and results measurement staff all have time, skills and clear roles and responsibilities in relation to doing results measurement. All staff have access to quality verbal and/or written guidance (one or more of the following: MRM manual, online guidance, internal/external advisor) to support them in carrying out MRM functions. Adequate budget is allocated for results measurement (e.g., to do robust research and for capacity building in results measurement). 	 Programme staff have appropriate skills but there are not enough people to ensure results measurement activities are done timely and effectively. There are insufficient financial resources available to train staff when capacity development is needed. Staff skills are insufficient and there is not enough guidance to support them.
7.3 The system is well-managed and integrated with programme management. (Must)	 The programme consistently and regularly checks the results measurement system, documents related to it and results reported. All roles and responsibilities related to results measurement are clearly defined in job descriptions and/or in the results measurement manual. Staff understand them well. Results measurement tasks and duties listed in job descriptions are covered in staff orientation. Individual performance in results measurement is assessed in staff performance appraisal systems. 	 Only MRM managers report on results, with no check by managers or implementation teams. Similarly, other outputs from the MRM system such as results chains, measurement plans are not checked for quality. The MRM staff/personnel work independently of the Intervention Development/Management team to conduct results measurement.