

Example of Roles and Responsibilities Matrix Samarth-NMDP

Activity	Lead	Participate	Review (Quality Control)	Approve
Setting up Sector Guide	SA	RMA	SSA /RMM	APM/ TPM
Intervention Results Chain	SA	RMA	SSA/ RMM	APM/ TPM
Intervention Indicators	SA	RMA	SSA/ RMM	APM/ TPM
Intervention Measurement Plan	RMA	SA	SSA /RMM	APM/ TPM
Intervention Projections	SA	RMA	SSA/ RMM	APM/ TPM
Updating and Maintaining the Intervention Guide	SA	RMA	SSA/ RMM	APM/ TPM
Updating and Maintaining the Sector Guide	SA	RMA	SSA/ RMM	APM/ TPM
Projections/Results Aggregation	RMA	SA/SSA	RMM/APM/TPM	PM
Day to Day Information Collection				
Data collection	SA	-	-	-
Data analysis and documentation	SA	RMA	SSA	-
Additional Qualitative Studies				
Data collection	RMA	SA	-	-
Data analysis	RMA	SA	SSA	-
Documentation	RMA	SA	SSA	RMM
Baselines and Impact assessments				
Methodology and Questionnaire	RMA	SA/RP	SSA	RMM
Data gathering	RP	SA/RMA	RMA	-
Data processing	RP	-	RMA	-
Analysis	RMA	SA	SSA	RMM
Report	RMA	SA	SSA	RMM
Incorporating findings into Interventions	SA	RMA	SSA	APM/TPM
Incorporating findings into Sector strategies	SSA	SA	-	APM/TPM
Incorporating findings into Portfolio	SSA	SA	-	APM/TPM
RM System Document Management	RMA	-	RMM	PM

Fortnightly Portfolio Meeting	APM/ TPM	SA/RMA/SMT	-	-
Quarterly Strategic Review	PM/R MM	SA/SSA/RMA/ APM/TPM/S MT	-	-
Quarterly Intervention Progress Update	SA	RMA	SSA	APM/ TPM
Quarterly Sector Summary Report	SSA	RMA/RMM	APM/TPM	PM
Quarterly Report to DFID	PM	SMT	-	-

Acronyms

SA	Sector Analyst
SSA	Senior Sector Analyst
RMA	Results Measurement Analyst
RMM	Results Measurement Manager
RP	Research Partner
APM	Ag Portfolio Manager
TPM	Tourism Portfolio Manager
PM	Project Manager
SMT	Samarth Management Team

SAMARTH NMDP Results Measurement System, User Manual Ver. 2 (p. 61-62).